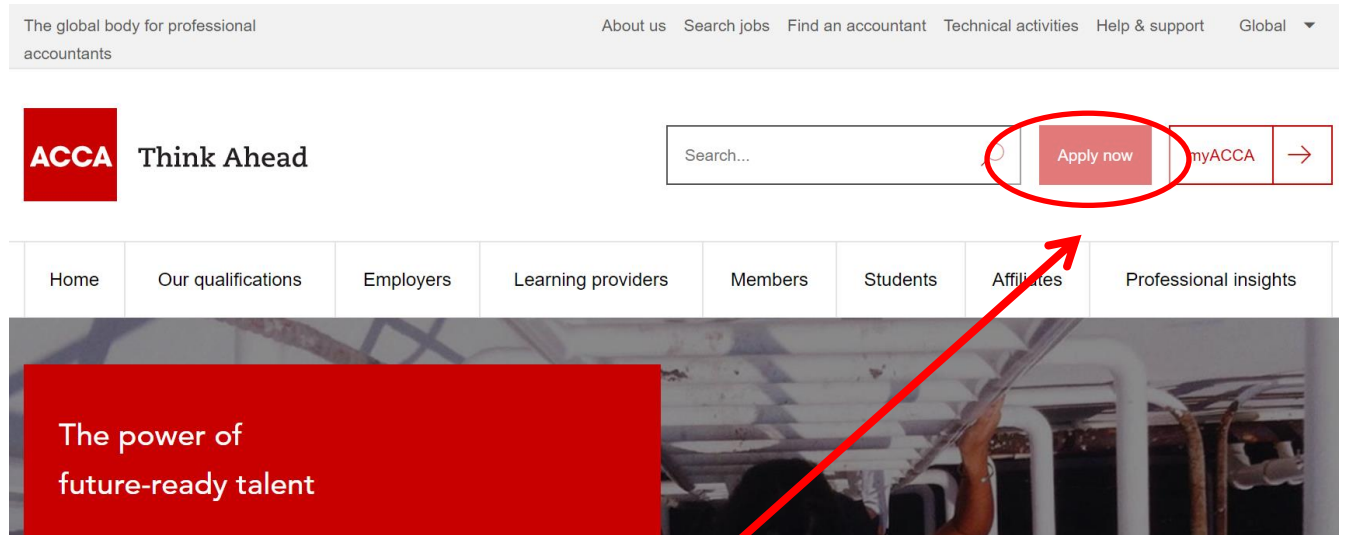


ACCA REGISTRATION INFORMATION PACK



How to register?

Go to www.accaglobal.com and click apply now



Click 'apply now'

Before you get started..

You'll need the following to complete your application:

- Proof of identification such as driver's license, passport or birth certificate
- Official translations of any documents not in English
- If applying to study our ACCA qualification you will need to upload evidence of your entry requirements
- One of the following payment methods:



What you need to know:

- The application process will take around 10 minutes to complete
- You will have the opportunity to apply for exemptions during the process
- We work in partnership with national accountancy bodies in certain countries, so you may also need to register with another local organisation and pay additional charges. Check the list of **Joint Examination Schemes** to see if this applies to you

i Please note that for students and members based outside of the UK and EU, your information will be transferred and held outside of the region of your residence and may be accessed by our local office in your country of residence. [Read more](#)



Click here to begin the application process

Why choose ACCA?

ACCA is the global body for professional accountants with over 188,000 members and 480,000 students in 181 countries.

Quality assured qualifications mean employers can be confident of your ability and knowledge.

Help and support

- [Web chat](#)
- [Contact us form](#)
- [Call +44 \(0\)141 582 2000](#)

Details

1

Qualifications

2

Document Upload

3

Payment & Summary

4

Get started...

The application should be completed in English.

Please complete all fields marked with an asterisk. *

First name



Last name *



Email address *



Check you have entered a valid email address



Help and support

- Web chat
- Contact us [\[?\]](#)
- Call +44 0141 582 2000

Continue



Information will be validated and if the information is incorrect you the text box will be highlighted red and a cross will appear as shown above

Your details...

What is your gender *

- Female
- Male

Date of birth *

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Nationality *

Address information

Country of residence *


Postcode/ Zip code

Address 1 *


Address 2

Town/City *

Phone (mobile preferred) *


 We may use your personal data (collected on this form or during your relationship with us) for the purposes of membership, student membership and exam administration. [Read more](#)

Select qualification

 **Foundations in Accountancy (FIA)**
Entry requirements: None, it's open access


More information ▼

Select qualification

 **ACCA qualification**
Entry requirements: Three GCSEs and two A Levels in five separate subjects including Maths and English or their equivalent are required for this accountancy qualification.

More information ▼

Select qualification

 **ACCA Accounting Technician Apprenticeship (Level 4 Trailblazer, England)**
Entry requirements: None

Show Details ▼

Select qualification

Continue →

? Help and support

- Web chat
- Contact us [\[?\]](#)
- Call +44 0141 582 2000

Select the qualification you want to apply for by clicking "select qualification"

Upload documents

i Upload either an image or document (.doc, .docx, .pdf, .tif, .bmp, .jpg, .gif, .png) **Make sure files are less than 5MB**

1
Upload identification *

Add file(s)

We need the following to process your application

- a form of identification showing your **date of birth** (such as driver's license, passport or birth certificate)
- if your documents are not in English please provide official translations
- if your surname doesn't match your identification, your marriage licence or official notice of name change.

2 Upload entry requirements *

3 Upload exemptions

Continue
→

💡 **Tips**

You can take a picture of your documents rather than scanning them in.

Your date of birth must be visible.

? **Help and support**

- [Web chat](#)
- [Contact us](#)
- [Call +44 0141 582 2000](#)

Documents can be uploaded by clicking 'add file(s)' or by dragging and dropping the documents on top of 'Add file(s)'

Details



Qualifications



Document Upload



Payment & Summary



Complete your application

Your email address:

john.doe@accaglobal.com

Qualification

You have selected to study:



ACCA qualification

Entry requirements: Three GCSEs and two A Levels in five separate subjects including Maths and English or their equivalent are required for this accountancy qualification.

Registration code

If your employer or education provider has provided you with a registration code, please enter it in the field below. You may only apply one registration code per application.

Apply code



Why choose ACCA?

ACCA is the world's leading body for professional accountants.

Our qualifications are recognised and recommended around the world as a mark of professional excellence – a reputation you become associated with the moment you begin studying.



Help and support

- [Web chat](#)
- [Contact us](#)
- [Call +44 0141 582 2000](#)

Registration code

If your employer or education provider has provided you with a registration code, please enter it in the field below. You may only apply one registration code per application.

EXC

✓ Registration code successfully applied

Apply code

Registration code should be input into this field and click 'Apply code'.
Please ask for your registration code from tuition provider / ACCA Staff in charge

Exchange Authorisation Form Upload

Please upload an Exchange Authorisation Form to accompany your exchange code

i Upload either an image or a document (.doc, .docx, .pdf, .tif, .bmp, .jpg, .gif, .png) **Make sure files are less than 5MB**

Add file(s)

For Exchange users, Exchange Authorisation forms should be uploaded at this section (this is only applicable for Exchange codes)
Not applicable for accelerate registration

Registration cost

This is your charge to register with ACCA. You will be charged separately for qualification costs.

£79.00 registration fee

Registration fee should appear according to discount offering

Registration cost

This is your charge to register with ACCA. You will be charged separately for qualification costs.

£79.00 registration fee

Terms & conditions / Bye-law 8

To complete your application, you must read and agree to our terms and conditions.

[View terms and conditions / Bye-law 8](#)

I have read and agree to the terms & conditions / Bye-law 8 *

Once you have read the Terms & conditions / Bye-law 8, by clicking here, the check box must be selected to proceed

ACCA would like to keep you informed of products and services from third party organisations that may be of interest, relevance or benefit to you in your professional capacity. All are strictly vetted and the mailing/email list is never given directly to the advertising party. All campaigns are carried out by ACCA or an ACCA approved agency.

I wish to remain informed.

Submit and pay

Upon clicking 'Submit and pay' you will be redirected to the payment screen

Thank you.

An email with confirmation of your application has been sent to your email account. We will review your details and contact you within five days. If you do not receive the confirmation message within a few minutes, please check your spam email folder.

Before you go

Let us know how you heard about ACCA to help us better reach others who could benefit from studying with ACCA.

What encouraged you to choose ACCA?

Please select...

Submit

Exemptions

ACCA offers exemptions to students who have relevant qualifications before starting with us.

Exemption details

Read more about what an exemption is and how to apply.

[Find out more →](#)

Exemption calculator

Use our exemptions calculator to see if you're eligible.

[Go to calculator →](#)

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Our qualifications are recognised and recommended around the world as a mark of professional excellence – a reputation you become associated with the moment you begin studying.

Help and support

- [Web chat](#)
- [Contact us](#)
- [Call +44 0141 582 2000](#)

Please take the time to let us know what encouraged you to choose ACCA by selecting from the drop down menu and clicking 'submit'

Following successful payment, you will receive an email confirmation that your application has been submitted for processing and this will contain your ACCA registration number

ACCA Exam

Fees

<http://www.accaglobal.com/gb/en/qualifications/accountancy-career/fees/fees-charges.html?countrycode=Malaysia>

How do I enter an exam?

The only way to enter for an exam is via your [myACCA](#) account.

- From the Navigation menu select Exam Entry.
- New window will open Plan and Book Exams.
- Click Book your exams now, highlighted in red.
- The exam entry planner should now open, click Add an exam.
- Choose your preferred location, first starting with your country and subsequently the location within your country.
- The next available exam session will be automatically set. You can book exams at more than one session so please ensure that you have selected the correct exam session before adding your examinations.
- Select an exam stream/variant, if applicable. The option Choose a version will be available to select below the exam name.
- Choose your exam method (session CBE or paper based) and exam centre, before adding the exam to your plan. Please note that not all locations will offer a choice of exam method, and may only offer either a paper based or session CBE.
- The fee for the exam will be displayed beside the exam method chosen, and will be reflective for the entry period.
- If you have chosen a session CBE you will now be required to confirm availability which can be found to the right of your exam plan.
- Click to accept the terms and conditions.
- Proceed to Payment.
- Make your payment.

Within 48 hours, you'll receive an email confirming the entry. This will confirm:

- session(s) chosen
- centre chosen
- papers you've entered
- stream / variant applicable.



Tuition and study options

For the ACCA Qualification, we strongly recommend that you study through an Approved Learning Partner. These partners are continually assessed by ACCA for the quality of their course delivery and analysis shows that students who study with one of our Approved Learning Partners perform much better in the exams. Whatever your personal circumstances, there are a variety of flexible face-to-face and online tuition options to suit you. Find out what study options are available via this link

<https://www.accaglobal.com/my/en/student/tuition-study-options.html>

Contact

Email : myinfo@accaglobal.com

Tel : +603 2289 0128